

## **Quality Terms and Conditions**

Terms and Conditions are subject to change without notice.

As a supplier to IAC, it is understood when accepting our purchase orders, your organization agrees to meet the following AS9100/AS9110 requirements in addition to IAC General Terms and Conditions of Purchase.

EXTERNAL PROVIDER (SUPPLIER / SUBCONTRACTOR) ENSURES, WITH THE ACCEPTANCE OF PURCHASE ORDER, THAT PERSONS ARE AWARE OF THEIR CONTRIBUTION TO PRODUCT OR SERVICE CONFORMITY INCLUDING THEIR CONTRIBUTION TO PRODUCT SAFETY AND THE IMPORTANCE OF ETHICAL BEHAVIOR.

Our organization reserves the right of final approval of product, procedures, processes, and equipment.

Our organization reserves the right to approve or specify any design, tests, inspection plans, verifications, use of statistical techniques for product acceptance, and any applicable critical items including key characteristics.

External Provider shall maintain the proper identification and revision status of specifications, drawings, process requirements, inspection/verification instructions and other relevant technical data.

#### Right of Access

External Provider grants us the right of access by our organization, our customer including regulatory authorities to the applicable areas of facilities and to applicable documented information, at any level of the supply chain.

#### **Quality Management System**

External Provider including their sub-tier providers must have implemented a Quality Management System (QMS). Our organization reserves the right to review and approve the Quality Management System. Standard QMS Requirements Include:

Suppliers providing calibration services must provide evidence of calibration traceable to NIST and maintain accreditation to ISO17025.

Suppliers providing special processing must maintain a system for validating processes similar to that of a NADCAP program.

Customer Directed sources must operate in accordance with approved specifications and standards as dictated and controlled by the customer in question.

External providers approved for use via Certification (ISO, AS9100, ISO 17025, AS9120, etc.) must notify IAC of any changes to that certification.



# **Record Retention**

External Provider shall retain all Records including disposition requirements associated with the Purchase Order as required by contract for a minimum period of **10 years**.

## **Non-conforming Material**

External Provider will notify us of any non-conformity found in the purchased product within 24 hours of discovery of such non-conformity, regardless of whether it be prior, during, or after receipt of the product. We do not grant disposition authority for non-conforming product. No known non-conforming product shall be shipped to us without our written authorization.

### **Changes**

External Provider shall notify IAC and obtain our approval of changes to processes, products, or services, including changes of their external providers or location of repair/manufacture.

### **Certifications**

When it is indicated that the Purchase Order can affect end item quality ("Certifications Required with shipment" or "No Certs Required"), certifications must accompany product delivery. We reserve the right to refuse delivery of any shipment without applicable certifications. Delivery will not be complete until appropriate certifications and relevant documents are received.

External Provider shall ensure that all products are inspected and validated using acceptable monitoring and measuring equipment prior to shipment. External Provider shall ensure that all tools used for final acceptance are calibrated to NIST standards and equipment calibrations are current.

For services providing Calibration, all activities must be traceable to NIST and certificates provided indicate those standards. Notification must be made if items are determined damaged or unable to calibrate as soon as possible for potential impact review.

## **Flow Down**

Flow down to the supply chain the applicable requirements including all PO requirements to the supplier's Suppliers of any approved outsourced products or services id required.

#### **Supplier Performance Monitoring**

We monitor performance in regard to Quality and Delivery of all external providers and take appropriate action when performance levels fall below desired levels. These actions can include re-evaluation, submission of a Corrective Action Request to the External Provider (CAR), and potential removal from approval for use status. Timely delivery of products/services that meet requirements and prompt attention to any CAR submitted is required and appreciated.

## **Corrective Actions**

Corrective Actions flowed to the External Provider shall be completed and returned in a timely manner. External Provider is required to flow down corrective action requirements to sub-tier providers when it is determined that the sub-tier provider is responsible for the non-conformity.

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# **Incoming Inspection**

IAC performs an incoming inspection to ensure the purchased product meets purchasing requirements. These requirements may include:

- Verification of the certificate of conformity, or other certifications.
- Products are inspected to ensure they meet requirements (dimensions, etc.) and the results are recorded when appropriate.
- All special processes (plating, heat treat etc.) where the compliance cannot be verified by IAC, inspection will require Certificate of Conformity or applicable certification documents.

## **FOD Prevention**

External Provider shall maintain a FOD (Foreign Object Debris) prevention program and flow down this requirement to the sub-tier. This program shall utilize effective FOD prevention practices proportional to the FOD generating potential of the manufacturing methods.

## **Prevention of Counterfeit Parts**

External Provider shall plan, implement and control their process for the prevention of counterfeit or suspect counterfeit parts from use or inclusion into the product in accordance with AS9100/AS9120/AS9110 clause 8.1.4 (Prevention of Counterfeit Parts).